

DOUGLAS COUNTY SEWER DISTRICT NO. 1

REGULAR BOARD MEETING

MINUTES

April 11, 2024

Those present were:

Board of Commissioners: Cheryl Sutton, President; Greg Peterson, Vice President; Wayne Barnhart, Secretary.

District Staff and Consultants: Darrell Winans, District Manager; and Charles Zimmerman and Kaitlin Schilling, District Legal Counsel.

Guests: None.

CALL TO ORDER:

President Sutton called the meeting to order at 8:30 AM and led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Barnhart moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA:

Commissioner Barnhart moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of March 28, 2024; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Payroll and Benefits Vouchers (\$145,368.24), O&M Fund Vouchers (\$132,839.14), Capital Systems Fund Vouchers (\$4,465.00), and Construction Fund Vouchers (\$2,608.00), all collectively numbered 3015605 through 3015655 in the total combined amount of \$139,912.14. Commissioner Peterson seconded the motion. The motion carried unanimously.

AGENDA ITEMS:

Manager Winans presented Amendment No. 1 to the RH2 Summerplace Lift Station Replacement Project. Following discussion, Commissioner Barnhart moved to approve Amendment No. 1 to the RH2 contract for services for the Summerplace Lift Station Replacement Project as presented; Commissioner Peterson seconded the motion. The motion was approved unanimously.

Manager Winans presented District Resolution No. 2024-004 which documents the policies approved by unanimous consensus of the Board at the March 28, 2024, Board meeting concerning

District acceptance of credit and debit cards. **Commissioner Peterson moved to approve District Resolution No. 2024-004 as presented; Commissioner Barnhart seconded the motion. The Resolution was approved unanimously.**

Manager Winans presented the Temporary Construction Easement negotiated with the Pieratts for the Summerplace Lift Station Project. Following discussion, **Commissioner Barnhart moved to approve the Temporary Construction Easement; Commissioner Peterson seconded the motion. The motion was approved unanimously.**

STAFF REPORTS:

Manager Winans updated the Board concerning staffing and indicated that a former longtime District employee has been brought back to help during staff training and transitions.

Manager Winans provided the Board with a general outline of the planned sanitary sewer system site visits that plant operator Mike Barnett and he will be engaged in during the third week of May. The general plan is to visit several systems with similar plant operating systems and issues like the District plant. Those sanitary sewer systems are located in Wyoming, Colorado, Montana, and Idaho.

The Board confirmed that Commissioners Barnhart and Sutton will be attending the WASWD Conference later this month.

Manager Winans updated the Board concerning local discussions involving accessory dwelling units and infill housing in accordance with recently enacted State law.

COMMISSIONERS CORNER:

Commissioner Barnhart requested an update on the manhole covers project for Eastmont Avenue. Manager Winans advised the Board that the project is on his list of future projects.

Commissioner Barnhart asked for an update on implementation of the city utility tax. Manager Winans filled the Board in on the status of implementation of the city utility tax.

Commissioner Peterson suggested that issues identified in the "Commissioners Corner" discussion that are approved by a majority of the Commissioners should be identified on future agendas for follow up until those issues are resolved or removed by a majority vote of the Commissioners. The list would follow the "Active Project List" on future agendas. The Board was unanimously supportive of this addition to future agendas.

There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 10:15 AM.



CHERYL BUTTON
President



GREG PETERSON
Vice President



WAYNE BARNHART
Secretary